



## *Weinberg Gallery Guidelines*

1. Set up and tear down dates are at the convenience of the Weinberg calendar. Mutually agreeable dates are arranged between artist and Executive Theater Manager
2. The Weinberg Center for the Arts will receive 20% of all artist sales during exhibit.
3. The artist is encouraged to have a reception again at the convenience of the Weinberg calendar. Artists are allowed to bring food into the theatre but no liquor in any form. If the artist wishes to have a bar it can be cash or open but all costs, including the bartender, will be covered by the artist.
4. The artist is required to provide the proper hanging of the art work.
5. The artist will number each work and provide a 8 1/2x11 reference sheet with titles, prices and artist contact information.
6. All sales must be between the artist and the customer not the Weinberg staff.
7. Damage to any art work will be covered by the City of Frederick.
8. Should the artist choose to have a reception, a friend is encouraged monitor the guests especially children.
9. Settlement of any fees due the center must be remitted the day of take down.

  
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John Healey, Executive Theater Manager

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